

2016-2017 WSKW Summary Report
Submitted by Bethany Shifflett on behalf of the Executive Committee

Among the duties of the President is preparation of an annual summary report of activities. Following the 2016 conference, the executive committee met periodically via web conference. Below is a summary for each of several areas worked on this past year.

Marketing Committee

The marketing committee's efforts were focused on expanding WSKW's contact list. The starting point was the list Bethany Shifflett compiled last year (n= ~ 650). Each member contributed additional emails which were added to a 'master list' which was used for communications about the 2017 conference and now contains 900 contacts.

As time and resources permit next year, in a sustainable manner this group could begin looking into disseminating WSKW information via social media (e.g., LinkedIn).

Nominating Committee

The seats that will be vacant on the executive committee heading into the 2017-2018 year are president elect, secretary, one at-large seat, executive director, and archivist.

The committee has recruited these individuals who are willing to serve:

President-elect: Andrea Ednie
Archivist: Hosung So
At large: Clay Robinson
Secretary: Farzaneh Ghiasvand
Executive Director TBD

Web Site

We successfully transitioned all content to a new website and renewed our ownership of the WSKW domain name - transferred from Brian Sather to Ovande Furtado. This was critical since it was going to expire in March.

With the transition process being a manual one the opportunity was taken to restructure the site, update content, and do substantial overhauls for example to the formatting of content for our Journal of Kinesiology and Wellness.

<http://www.site.wskw.org/>

Journal of Kinesiology and Wellness

Well, talk about a gargantuan project. Jane Shimon invested a great deal of time converting content from the web to our newly formatted Journal of Kinesiology and Wellness volumes. In the past we've had an unusual patchwork combination of pdfs, and html documents. No consistent format, and for authors it has been a real problem that there were no page numbers to reference. So, with the creation of the website this was the best time to also overhaul our online journal. One of the needed additions to the website was a section pertaining to submission guidelines for authors.

<http://www.site.wskw.org/jkw/>

The sections of the journal are:

Peer Reviewed Articles

WSKW Chronicles with two sub-sections: Massengale papers and conference abstracts.

To date, three Massengale papers and one article for peer-review have been submitted for review since the 2016 conference. Accepted papers will be published in Volume 6 along with our 2017 conference abstracts.

WSKW Logo

Three alternate designs were created for the membership to consider. They, in addition to our current logo will be reviewed then voted on at the conference.

2017 Conference

Cathy Inouye wrapped up work on the contract with Harrahs and all is set with respect to space, rooms, and equipment for the 2017 conference. She was able to get the cut off date for room reservations pushed back as we requested.

Submissions of faculty abstracts, student proposals, and young scholar papers were done again online. Registration was also done online again.

2 faculty will receive the young scholar award at the conference.

43 faculty presentations planned (18 posters)

2 student oral presentation; 40 student poster presentations

Young Scholar Awards

A process similar to last year was used. Cathy Inouye solicited nominations from chairs, past awardees, and WSKW members. Cathy Inouye contacted nominees (14) and invited them to submit a paper. Lee Ann took everything from there on through the review and selection of our 2 award winners. Submission deadline, as last year: June 15th.

Faculty Proposals

Cathy Inouye handled the entire process - outreach, review, and selection of award winners. Submission deadline, as last year: June 15th.

Student Proposals - Peavy Papers

Cathy Inouye took care of the communication with chairs about the student presentations. Kelly Johnson took care of the communication to WSKW members which included last year's 2016 presenters, and any other individuals/groups that could help get the word out. Kelly Johnson took care of everything from receipt of proposals on through the review and selection of award winners. Submission deadline, as last year: June 15th.

Archives

Bethany Shifflett had spent the day before the 2016 October conference going through our archives at University of Nevada Reno. She had the librarians copy selected items from across the years and from those an e-archive was created. Archivist has access to the e-archive and can update it going forward. Sharon Stoll (16-17 archivist) updated our historical overview for the website and archives.

Non-Profit Status

Last year Bethany Shifflett worked with Jane Shimon, Jason Slack, and Soojin Yoo to track down and understand where we stand as a tax-exempt organization. It took quite a bit of searching and we're grateful to everyone for their help in tracing things historically. Though there are quite a few gaps in what Bethany was able to piece together, the short story is that we are indeed recognized as an

unincorporated non profit association by the state of Idaho. Our status can be verified at this URL on the Secretary of State's web site:

<https://www.accessidaho.org/public/sos/corp/U915.html>

However, we are NOT in the federal data base of tax exempt organizations. We apparently do have, in treasurer records, reference to an employer ID Number and we have a different taxpayer ID Number - neither of which is recognized by the IRS. There is no information on when/how these were obtained or if we ever were in the federal data base. But, for certain we're not listed now. Here's where this was checked:

<https://www.irs.gov/charities-non-profits/exempt-organizations-select-check>

After conferring with a CPA, Bethany Shifflett contacted the IRS directly this September to see if the ID numbers we had were active and how to proceed. We will need to apply for a tax ID number (IRS confirmed they have no record of an ID associated with us), then apply for tax-exempt none profit status. We will likely be able to use the new streamlined application. There is a fee associated with the application: \$400.



2016-2017 Executive Committee Members

Bethany Shifflett	President
Cathy Inouye	Pres. Elect
Rob Carlson	Secretary
Soojin Yoo	Treasurer
Andrea Ednie	At-large
Gong Chen	At-large
Kim Knowlton	At-large
Sharon Stoll	Archivist
Jane Shimon	JKW Editor
Lee Ann Wiggin	Young Scholar Coordinator
Kelly Johnson	Peavy Papers Coordinator
Ovande Furtado	Web Administrator