

Executive Committee Meeting 10/14/16
WSKW 2016 Conference
Meeting Notes (Inouye, recorder)

Present: Sharon Stoll, Jane Shimon, Bethany Shifflett, Cathy Inouye

Did not have a quorum so these are meeting notes, not minutes. No votes were taken.

1) On agenda, go through position descriptions in appendix A of operating code, Jane suggested putting on Google docs and ask for feedback from executive committee.

2) Concerns regarding journal, Jane recommends journal look like a 'regular' journal with volume and page numbers. If change to a combined document as PDF with updated volume and page numbers, would take care of this. Bethany has been communicating to folks to get them to submit to JKW so she foresees more submissions.

Jane was asked to cast invitation to all presenters to submit to JKW. Bethany will send email list to Jane of all presenters attending 2016 conference so she can put out a call.

3) Discussed web administrator position. Currently using Drupal (content management system), unless our new web admin. is versed in Drupal, will have to transition to new system. Brian Sather has agreed to help with domain network service (DNS) transition to new web admin. Domain name registration will expire in 2017 - this needs to be associated with a person - reside with web administrator? Executive director?

4) Conference cost appears to be quite close to estimate, may be a wash!
Very positive feedback to Bethany on conference, nicely done.
All agreed food choices were very good.

5) For next time continue to have Jordon (IT person) from Harrah's circulate to check in on each session to make sure AV system operates smoothly.

6) Positive feedback given on success of online presentations via WebEx platform. Suggested we continue to market and have these presenters pay a day fee. Bethany personally recruited presenters.

7) Sharon suggested that student & faculty posters not be b/b, have time in-between sessions.

8) Reviewed reports from web administrator, young scholar award coordinator, and past president.

Web Administrator (Brian Sather)

- Regarding the future website, unless someone is versed in Drupal, I won't be able to contribute to a transition with the system as is. Someone would have to take the data and convert to their system.

- Earlier I had suggested just getting PDF of the journal for making an archive. I'll leave everything up as is until I hear otherwise, but beyond that I will not contribute much to the website. I committed to keeping the website going up until this conference.
- This will be the important thing to discuss at the conference, how to maintain your data in what likely will be a transition to a new system (unless someone is very well versed in Drupal). I will be happy to point domain WSKW.org to a new DNS and transfer ownership of that domain to someone trustworthy in WSKW. A few years back I saved that domain name from disappearing from our control, so I would like to make sure it continues. It costs about \$15 a year to renew that. There is also the issue of the need for server space, which could maybe be hosted at a university or privately like I have done. Beyond that, I will not contribute much of any time toward the website.

Young Scholar Award Coordinator (Pete Van Mullem)

- Pete sent information on history for the group and invited discussion on the future for this award.
- The Dr. G. A. "Art" Broten Scholar program, originated by Robert J. Ritson of the Oregon Department of Education and others in 1987, encouraged the involvement of younger college and university physical educators in the WCPES (now WSKW). Since it's inception, the program has awarded 79 young scholars. In 1989, the program was renamed the Dr. G. Arthur Broten Young Scholars Recognition Award to honor Professor Emeritus Broten from the Department of Physical Education, University of Nevada, Reno. One of Dr. Broten's career ambitions was to motivate young people to flourish in a growing profession. The opportunity for young professional educators to present paper at a nationally recognized regional conference significantly promotes this goal.
- Note from Bethany: The clarification we made this year, in consultation with JKW editor. Faculty selected to receive the young scholar award are invited to submit the paper they presented for review. The process is:
 - After young scholar awardees present at the conference, the journal editor contacts each and invites them to submit their paper (or an expanded version) for review.
 - Young scholar awardees then either submit a paper or decline the invitation to submit a paper.
 - If a young scholar awardee submits a paper then it gets reviewed like any other submission and the editor, following review of the paper can accept, accept with revisions, or reject.

Past President (Heather Van Mullem)

- "Thank you for the opportunity to serve WSKW. I have appreciated the opportunity. Congratulations to Bethany for all her work to schedule, coordinate, and facilitate a successful conference."

Adjourned ~1:00

Notes to circulate to the executive committee.