

Minutes of the Executive Committee Meeting
08/20/2019, 4-5PM PCT

Members in attendance: Andrea Ednie, Cathy Inouye, Lee Ann Wiggin, Bethany Shifflett, Soojin Yoo, Farzaneh Ghiasvand, Gong Chen, Clay Robinson, Guillermo Escalante, and Jennifer Sherwood.

- 1) Approval of:
 - a. 11/12/18 ExCom meeting minutes – no objections; passed
 - b. 5/24/2019 ExCom meeting minutes – no objections; passed

- 2) Appointments for ExCom seats:
 - a. Web administrator
Discussed candidates; voted and unanimously appointed Ovande Furtado.
 - b. Student Liaison
Discussed candidate; voted and unanimously appointed McKayla Austin.

- 3) ExCom elections results (shared via email July 5th):
Pres-Elect: John McChesney; Boise State
Secretary: Gioella Chaparro; CSU Dominuez Hills
Treasurer: Seung Ho Chang; SJSU
At large seat #1: Gong Chen; SJSU
At large seat #2: Cathy Inouye; CSU East Bay

- 4) Possibility of having vendors at the conference (Lee Ann) – follow-up from May ExCom meeting.
Guillermo will check with NASM to see if they would like to share information at the conference. Lee Ann will check with Harrah's to make sure vendors are permitted.

- 5) JKW (Jeff):
 - Papers will now be published online once they are accepted rather than waiting to publish all accepted papers at the same time in the annual volume.
 - Our Editorial Board is now in place, consisting of 5 members – Seung Ho Chang, Min Kim, Laura Robinson-Doyle, Heather Van Mullem, and Ovande Furtado.
 - JKW is now indexed in a way that enables articles to be found through online search tools such as Google Scholar.
 - New JKW website was demonstrated. ISSN will be updated when the new site goes live.

- 6) Conference planning update (Lee Ann)
 - Quick guide review – about 2/3 done; some student poster submissions are still under review; top 3 students have been emailed an invitation to do an oral presentation. Andrea will reach out to young scholars.
 - i. Quick guide to ExCom for review
 - ii. Quick guide then to Ovande
 - F&B in the works
 - Activity for reception – minute to winit 😊
 - Proposal to add language regarding English proficiency in submission guidelines for faculty and students.
 - iii. No objections; passed

- 7) Annual report (Andrea)
 - a. Seeking input on report categories
 - i. ExCom members will review and provide input for content.
 - b. Report preparation timeline
 - i. Draft coming in the next few weeks.
 - ii. Annual report should be sent to all members & conference attendees 1 week before conference.

- 8) 2019 Conference submissions and conference size (Bethany, Lee Ann, Andrea)

Ideas that may help grow the conference:

 - Link to National Academy Sport Medicine (NASM) – they have broad interests in health
 - o Reach out to discuss certification/CEU's
 - Conference 3rd week in Sept. (Phoenix area)
 - Larger social media presence (student rep take lead?)
 - Target groups
 - o Young scholars – for building RTP
 - o 'Old' timers
 - o Students
 - Outreach through larger organizations
 - Outreach internationally – challenge can be that presentations don't 'count'
 - Outreach to Iranian students; Farzaneh will look into
 - Ask again about alternate sites
 - Consider a practical component to the conference for practitioners
 - Fitness activities; hands on engagement
 - Market to students – educational; rethink mission? One-one outreach?