

Online Meeting of WSKW Executive Committee
April 14, 2017
Minutes

Members Present: Rob Carlson, Gong Chen, Andrea Ednie, Ovande Furtado, Cathy Inouye, Kim Knowlton, Bethany Shifflett

Members Absent: Kelly Johnson, Jane Shimon, Sharon Stoll, Lee Ann Wiggin, Soojin Yoo

1. Call to order – Meeting commenced at 5:00 pm.
2. Approval of December 13, 2016 Minutes – Motion made by Carlson, seconded by Chen, approved
3. Motion was made by Carlson, seconded by Inouye to enter Executive Session to discuss a personnel matter. Approved
5. Upon return from Executive Session, the published agenda was moved.
6. Photos for website – Shifflett and Furtado reviewed the process for seeking approval for use of photos on WSKW publications. Seven photos have been approved and will be used on the new website. Permission statement for using photos in WSKW publications will be developed and used at the next convention.
7. How/when/should the call for nominations happen? – A nominating committee of Shifflett and Inouye will be formed and a 3rd person recruited if possible. Current officers will be surveyed by Shifflett to determine their interest in continuing. The Nominating Committee will publish the slate of nominees online before the convention.
8. Update on conference preparations – Inouye reported that no faculty proposals have been received yet, though calls have been distributed. A Peavy tribute is being planned as well as a student jeopardy competition. Two student proposals have been received. She is currently making arrangements for the review of student submissions. The faculty proposal reviews have been arranged. Wiggin has 7 nominations. The online registration progress worked well last year, and will be repeated this year. Online submission of papers is also working.
9. Update on JKW – Shifflett for Shimon. All five publication volumes are online on the WSKW website and are available for download in a PDF format. She has four submissions for the Massingale papers. No articles have been submitted recently. An email will be sent out inviting professionals to submit to our journal.
10. Update on website development (<http://www.wskw.ovande.us/>) - Furtado projected that the new website should be available by May 1, 2017 (<http://www.wskw.org>).
11. Logo update – Shifflett will continue to gather input from both inside and out of the

organization. Suggested logos will be made available at the convention for member discussion.

12. Tax Exempt Status – Shifflett reported minimal progress on this topic. She is looking for a CPA who might advise us. Contacting a University Accounting department was suggested. She will ask for quotes for consulting services if anyone can be identified.
13. Call for a history paper to be published in JKW – Shifflett will have a conversation with Shimon and Stoll about a history article being prepared and published in the Journal.
14. Student Registration Fee – Shifflett identified that a late registration fee had not been determined for student registration. Inouye motioned and Carlson seconded that the late registration student fee be \$15.00, making the 2017 Student Conference fee be \$50.00 early registration and \$65.00 late registration – no change from 2016 late registration amount. Motion passed.
7. Meeting adjourned at 6:00 pm.