

**Business Meeting:
Wednesday, 10/11, 2:30-3:45pm, Washoe A
Minutes**

Present: Rob Carlson, Carole Casten, Andrea Ednie, Cathy Inouye, Kelly Johnson, Clay Robinson, Bethany Shifflett, Hosung So, Lee Ann Wiggin, Soojin Yoo

1. Approve Minutes from 10/14/16 Business Meeting - Item moved and seconded.
Passed
2. President's Annual Report – Motion was moved and seconded to have the Executive Committee give final approval after corrections have been made. Approved
3. 3-year Finance Summary - Format of the report was supported by the membership. Motion was made and seconded to waive the late fee for approved international faculty and students So will provide the list. Approved. Clarification was given that refunds for persons registering but not attending the conference are for documented illness or death in the family.
4. Executive Director Position; Needed? – Based on the experience of this year, a motion was made and seconded not to fill the Executive Director position for next year. Approved.
5. WSKW Logo – Three logo models plus the existing logo were presented and discussed. A motion was made and seconded to approved the format of model #1, but with a different image of the world to better present our primary conference target populations. Approved. The final decision on design was referred to the Executive Committee.
6. Online voting/election of Executive Committee members. A motion was made and seconded to try online voting next year for open Executive Council positions. Voting should be restricted to faculty members. Approved. The Executive Committee will determine the process details
7. Formatting for the young scholar papers. Wiggin was concerned with how to process the proposals that were not done in the APA format which is specified as the format. The consensus was that applicants should be asked to resubmit the proposal in the proper format with a deadline set for resubmission..
8. Items not covered in today's agenda were referred to the October 12, 2017 meeting.

9. Meeting adjourned at 4:00.